Certificate IV in Education Support

Qualification Overview
Teachers Aides, as they used to be called, provide assistance and support to teachers and students in a range of different settings including, public, independent and specialist schools. They support flexible learning and the implementation of responsible behaviour as well as deliver elements of teaching and learning programs. For a career in education support you should be passionate about improving learning outcomes for young students who experience learning difficulties and be able to work with a diversity of people.

Qualification Content
To successfully gain the Certificate IV in Education Support you will need to be assessed as competent in the 17 units listed below.

- HLTWHS001 Participate in work health and safety
- CHCEDS001 Comply with legislative, policy and industrial requirements in the education environment
- CHCEDS021 Assist in facilitation of student learning
- CHCEDS027 Support flexible learning in an education environment
- CHCECE006 Support the behaviour of children and young people
- CHCEDS032 Support learning and implementation of responsible behaviour
- CHCPRT001 Identify and respond to children and young people at risk
- CHCEDS020 Support students literacy learning
- CHCEDS022 Work with students in need of additional support
- CHCEDS025 Facilitate learning for students and disabilities
- CHCDIV001 Work with diverse people
- CHCPRP003 Reflect on and improve own professional practice
- CHCEDS024 Use educational strategies to support Aboriginal and/or Torres Strait Islander education
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCEDS028 Assist in production of language resources
- CHCEDS031 Provide support to students with autism spectrum disorder
- CHCEDS023 Deliver elements of teaching and learning programs

Duration
The maximum enrolment period for this qualification is 12 months. Classroom programs may vary in duration.

Location
Classroom delivery is available in metropolitan Melbourne and regional Victoria. Distance delivery is available.

Cost
Customised Training is contracted as a provider of Victorian Government subsidised training under the Skills First Program. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

Vocational Outcomes
On completion of the qualification you may seek employment in the following areas: Aboriginal and/or Torres Strait Islander education Officer, Indigenous language and culture teaching assistant, Education assistant, Language worker or Education assistant (special needs). You may also seek work as a Literacy worker, Education support worker, Support worker (children with disabilities), Education worker, Teacher aide, Home tutor, Teacher assistant or Homeland teaching assistant.

Learning Pathway
Certificate IV in Education Support
- Diploma of Community Service (Case Management)
- Diploma of Early Childhood Education and Care
- Advanced Diploma of Community Sector Management

Pre-Requisites
It is a requirement of this qualification to undertake appropriate practical work within a primary, secondary or special school, completing a minimum of 100 hours for the duration of enrolment. Whilst you are to arrange this placement yourself, which may be paid or voluntary work, we may be able to provide a list of possible host employers. We are pleased to advise that students are now able to commence training without a practical placement agreement. However, students must complete the required 100 hours of practical placement by the end of their enrolment period to receive their qualification. We recommend students organise a practical placement agreement with a school or kinder as soon as possible.

Required Resources
You are strongly recommended to purchase this textbook, available from Customised Training.
Title: Supporting Education: The Teachers Assistants Handbook
Author: Karen Kearns
ISBN: 9781442541764 Published: 07/05/2012
Student Support
Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training. Adjustments can be made to learning and support materials to suit your individual needs; providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

Skills Recognition
Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training. For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.customisedtraining.com.au.

Work Load
You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

Learning Pathway
Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions. Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time. For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit www.myfuture.gov.au, a helpful career website.

How to Apply
Once you have made the decision to apply for a qualification you will need to read and review the Customised Training Student Handbook. This handbook can be found on our website in the ABOUT section under FAQ’s. Once you have done this please complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted.

The following documents must be included with your application:
- Application Form
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

Applications for Government Subsidised places must also include:
- Proof of citizenship/residency
- Certified coloured copy of either: current green Medicare card; Birth Certificate; current Australian Passport; current New Zealand Passport; or Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
- Certified coloured copy of either: current Driver Licence; current Learner permit; a Proof of Age card; or a ‘Keypass’ card.

Short Courses
In addition to our Professional Development calendar, we also offer short courses in the following workplace related areas:
- Time management
- Project management
- Coaching skills for the workplace
- Leadership for new leaders
- Resume writing and interview techniques
- Leadership for experienced leaders
- Presentation skills
- Stress management
- Conflict management
- Difficult conversations in the workplace
- People and communication skills

The aforementioned Short Courses are not accredited courses.

You may also like to join our Professional Development activities, Short Courses or business network

Connect Network Melton & Moorabool is a business network that commenced in January 2015. The network is the initiative of Customised Training, and provides business connections and support with a learning focus.