Qualification Overview

This qualification has been designed for those working in residential facilities, training resource centres, day respite centres and open employment services, other community settings and the homes of supported individuals.

You will obtain the skills and knowledge required to support people with disabilities by enhancing their ability to achieve greater levels of independence, self reliance and community participation.

Pre-Requisites

You must be employed in the industry in a position suitable to the qualification and have relevant experience.

Qualification Content

To successfully gain the Certificate IV in Disability you will need to be assessed as competent in the 15 units listed below.

- CHCDIS301C: Work effectively with people with a disability
- CHCCS400C: Work within a relevant legal and ethical framework
- CHCWHS312A: Follow WHS safety procedures for direct care work
- CHCDIS411A: Communicate using augmentative and alternative communication strategies
- CHCCS411C: Work effectively in the community sector
- CHCDIS302A: Maintain an environment to empower people with disabilities
- CHCICS402B: Facilitate individualised plans
- CHCDIS405A: Facilitate skills development and maintenance
- CHCDIS410A: Facilitate community participation and inclusion
- CHCICS404B: Plan and provide advanced behaviour support
- HLTHIR403C: Work effectively with culturally diverse clients and co-workers
- CHCCS413B: Support individuals with autism spectrum disorder
- CHCDIS313A: Support people with disabilities who are ageing
- CHCCOM403A: Use targeted communication skills to build relationships
- CHCMH411A: Work with people with mental health issues.

Competency can be defined as the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.

Duration

The usual enrolment period for this qualification is 12 months. Classroom programs may vary in duration.

Location

Classroom delivery is available in metropolitan Melbourne and regional Victoria.

Workplace delivery is available in metropolitan Melbourne and regional Victoria on application.

Cost

Customised Training is contracted as a provider of Victorian Government subsidised training under the Victorian Training Guarantee. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

Please contact one of our Course Advisors to discuss your individual circumstances.

Student Support

Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training.

Adjustments can be made to learning and support materials to suit your individual needs; providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

www.ctcs.com.au    Email: info@ctcs.com.au    Tel: 1300 275 282
Skills Recognition

Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training.

For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.ctcs.com.au.

How to Apply

Once you have made the decision to apply for a qualification you must complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted. You will be notified by phone of the outcome. If you are successful you will also receive a confirmation of enrolment letter, statement of fees and information relating to the provision of training and assessment.

Below is a list of documents you must include with your application:

- Enrolment Form and Pre-Training Review
- Current resume
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

If you are applying for a Government Subsidised place you must also include:

- Proof of citizenship/residency
  - Certified coloured copy of one of the following: current green Medicare card, Birth Certificate, current Australian Passport, current New Zealand Passport, Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
  - Certified coloured copy of one of the following: current Driver Licence, current Learner permit, a Proof of Age card, a 'Keypass' card.

Required Resources

You are required to purchase the textbook listed below. You may purchase this textbook from Customised Training.

Title: The Disability Support Worker
Author: Geoff Arnott
Edition: 1st Edition
ISBN:9781442541504
Published: 22/04/2011
Price: $67.50

Work Load

You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

Vocational Outcomes

On completion of this qualification you may seek employment in the following areas: disability officer, disability support officer / worker, residential care officer, behavioural support officer, senior personal care assistant, development officer, employment coordinator (disability), job coordinator, lifestyle support officer, social trainer.

Learning Pathway

Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions.

Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time.

For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit www.myfuture.gov.au, a helpful career website.

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