Certificate IV in Ageing Support

Qualification Overview
This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery.

Duration
The maximum enrolment period for this qualification is 12 months.

Location
Classroom delivery is available within 40kms of Bacchus Marsh.

Cost
Customised Training is contracted as a provider of Victorian Government subsidised training under the Skills First Program. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

Pre-Requisites
It is a requirement of this qualification to undertake 120 hours of appropriate practical placement.

Qualification Content
To successfully gain Certificate IV in Ageing Support you will need to be assessed as competent in 18 units as well as having completed 120 hours of practical work placement.

CHCDIV001 Work with diverse people
CHCLEG003 Manage legal and ethical compliance
CHCADV001 Facilitate the interests and rights of clients
CHCAGE001 Facilitate the empowerment of older people
CHCPRP001 Develop and maintain networks and collaborative partnerships
CHCCCS006 Facilitate individual service planning and delivery
CHCAGE003 Coordinate services for older people
CHCCCS011 Meet personal support needs
HLTWH002 Follow safe work practices for direct client care
CHCAGE002 Implement falls prevention strategies
CHCAGE004 Implement interventions with older people at risk
CHCAGE005 Provide support to people living with dementia
CHCCCS023 Support independence and wellbeing
CHCCCS025 Support relationships with carers and families
CHCPAL001 Deliver care services using a palliative approach
CHCCCS017 Provide loss and grief support
HLTAAP001 Recognise healthy body systems
CHCMHS001 Work with people with mental health issues

Vocational Outcomes
On completion of this qualification students may seek employment as an Accommodation Support Worker, Assistant Hostel Supervisor, Care supervisor, Care Team Leader, Community Program Coordinator, Day Activity Worker, Personal care assistant, Personal care giver, Personal care worker, Residential care officer, Residential Care Worker or a Support Worker (Community Services).

Required Resources

Learning Pathway
Certificate IV in Ageing Support

Advanced Diploma of Community Sector Management

GET ON THE QUALIFICATIONS PATHWAY TO SUCCESS.

CLASS SET:
- Title: The Disability Support Worker, 1st Edition
  Author: Geoff Arnott
  Publisher: Pearson
  ISBN: 9781442541504
  Date Published: 22/04/2011
- Title: The Australian Carer: A Training Manual for Aged Care Workers, 3rd Edition
  Author: Helen Croft
  Publisher: Pearson
  ISBN: 9781486002207
  Date Published: 02/10/2013
- Title: Management and Practice in Health and Human Service Organisations, 1st Edition
  Authors: Karen Crinall & Lynda Berends
  Publisher: Oxford University
  ISBN: 9780195524154
  Date Published: 23/05/2014
- Title: The Road to Social Work and Human Service Practice, 4th Edition
  Authors: Lesley Chenoweth & Donna McAuliffe
  Publisher: Cengage
  ISBN: 9780170259835
  Date Published: 2014

Custom made careers start here.
Disability and Community Services
Professional Development

Managing challenging behaviours
This session explores the many challenging behaviours that can present themselves in the community services and disability setting and explores the strategies available to assist staff and families with managing these effectively.

Leadership in the Community Services area
This session explores current leadership practices within community services and disability areas.

Working with people with mental health issues
This session covers skills required by workers in community services and disability settings to work and support people who are living with mental health issues.

Completing accurate reporting
This session explores the skills required to complete timely and accurate reporting within the community services sector, including Incident Reports, case notes, progress notes and documenting complaints and grievances. This session is tailored to the workplace requirements.

Short Courses
In addition to our Professional Development calendar, we also offer short courses in the following workplace related areas:

- Time management
- Project management
- Coaching skills for the workplace
- Leadership for new leaders
- Resume writing and interview techniques
- Leadership for experienced leaders
- Presentation skills
- Stress management
- Conflict management
- Difficult conversations in the workplace
- People and communication skills

The aforementioned Short Courses are not accredited courses.

Student Support
Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training. Adjustments can be made to learning and support materials to suit your individual needs; providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

Skills Recognition
Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training. For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.customisedtraining.com.au.

Work Load
You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

Learning Pathway
Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions. Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time. For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit www.myfuture.gov.au, a helpful career website.

How to Apply
Once you have made the decision to apply for a qualification you will need to read and review the Customised Training Student Handbook. This handbook can be found on our website in the ABOUT section under FAQ’s. Once you have done this please complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted.

The following documents must be included with your application:

- Application Form
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

Applications for Government Subsidised places must also include:

- Proof of citizenship/residency
- Certified coloured copy of either: current green Medicare card; Birth Certificate; current Australian Passport; current New Zealand Passport; or Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
- Certified coloured copy of either: current Driver Licence; current Learner permit; a Proof of Age card; or a ‘Keypass’ card.

ConncetT Network Melton & Moorabool is a business network that commenced in January 2015. The network is the initiative of Customised Training, and provides business connections and support with a learning focus.

You may also like to join our Professional Development activities, Short Courses or business network

ConnecT Network
MELTON & MOORABOOL

Phone 5367 1630 | Web www.customisedtraining.edu.au/connect

Customised Training Pty Ltd
ABN 88 112 532 077
RTO Code 21613
The Business Block
11B Gell Street
Bacchus Marsh VIC 3340

Office G37, 222 Ferris Road
Melton South VIC 3338
Email: info@customisedtraining.edu.au
Fax: 03 5367 1607

1300 110 165
www.customisedtraining.edu.au