Certificate IV in Disability

Qualification Overview
If you are passionate about empowering people with a disability and looking for an entry level qualification into the industry, then Certificate IV in Disability (CHC43115) has got you covered. This course will not only provide you with the skills and knowledge required to support people with disabilities, it will also supply you with the capacity to enhance their ability to achieve greater levels of independence, self-reliance and social participation.

Duration
The maximum enrolment period for this qualification is 16 months. Classroom programs may vary in duration.

Location
Classroom delivery is available in metropolitan Melbourne and regional Victoria.
Distance delivery is available with Trainer approval.

Cost
Customised Training is contracted as a provider of Victorian Government subsidised training under the Skills First Program. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.
Please contact one of our Course Advisors to discuss your individual circumstances.

Pre-Requisites
To achieve this certificate you must either be employed in a position suitable to the qualification or be able to arrange 120 mandatory placement hours with a suitable employer.

Required Resources
You are required to purchase the textbook listed below. You may purchase this textbook from Customised Training.
Title: The Disability Support Worker, 1st Ed.
Author: Geoff Arnott
Publisher: Pearson Australia, 2011
ISBN: 9781442541504

Vocational Outcomes
The Certificate IV in Disability is an entry level qualification into Disability and Special Needs Education. Apart from providing a basic introduction to the disability field, it addresses work in residential group homes, training resource centres, day respite centres, special needs education, individual support plans and other community settings and clients’ homes.

Qualification Content
To successfully gain the Certificate IV in Disability you will need to be assessed as competent in the 14 units listed below.

CHCDIV001 Work with diverse people
CHCDIS007 Facilitate the empowerment of people with disability
HLTWHS002 Follow safe work practices for direct client care
CHCLEG003 Manage legal and ethical compliance
CHCCCS015 Provide individualised support
CHCCCS021 Respond to suspected abuse
CHCCCS025 Support relationships with carers and families
HLTAAP001 Recognise healthy body systems
CHCDS005 Develop and provide person-centred service responses
CHCDS010 Provide person-centred services to people with disability with complex needs
CHCDS004 Communicate using augmentative and alternative communication strategies
CHCDS002 Follow established person-centred behaviour supports
CHCDS009 Facilitate ongoing skills development using a person-centred approach
CHCDS008 Facilitate community participation and social inclusion

Competency can be defined as the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.
Managing challenging behaviours
This session explores the many challenging behaviours that can present themselves in the community services and disability setting and explores the strategies available to assist staff and families with managing these effectively.

Leadership in the Community Services area
This session explores current leadership practise within community services and disability areas.

Working with people with mental health issues
This session covers skills required by workers in community services and disability settings to work and support people who are living with mental health issues.

Completing accurate reporting
This session explores the skills required to complete timely and accurate reporting within the community services sector, including Incident Reports, case notes, progress notes and documenting complaints and grievances. This session is tailored to the workplace requirements.

In addition to our Professional Development calendar, we also offer short courses in the following workplace related areas:

- Time management
- Project management
- Coaching skills for the workplace
- Leadership for new leaders
- Resume writing and interview techniques
- Leadership for experienced leaders
- Presentation skills
- Stress management
- Conflict management
- Difficult conversations in the workplace
- People and communication skills

The aforementioned PD activities and Short Courses are not accredited courses.

Student Support
Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training. Adjustments can be made to learning and support materials to suit your individual needs; providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

Skills Recognition
Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training. For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.customisedtraining.com.au.

Work Load
You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

Learning Pathway
Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions. Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time. For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit www.myfuture.gov.au, a helpful career website.

How to Apply
Once you have made the decision to apply for a qualification you will need to read and review the Customised Training Student Handbook. This handbook can be found on our website in the ABOUT section under FAQ's. Once you have done this please complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted.

The following documents must be included with your application:

- Application Form
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

Applications for Government Subsidised places must also include:

- Proof of citizenship/residency
- Certified coloured copy of either: current green Medicare card; Birth Certificate; current Australian Passport; current New Zealand Passport; or Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
- Certified coloured copy of either: current Driver Licence; current Learner permit; a Proof of Age card; or a ‘Keypass’ card.

You may also like to join our Professional Development activities,

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