CHC50113 Diploma of Early Childhood Education and Care

Qualification Overview
This qualification develops the skills and knowledge required to work with children in the Early Childhood sector as a qualified Early Childhood Educator.

Students will develop the skills and knowledge required to effectively plan, implement and manage quality programs (specialising in children aged 0-5 years) to enhance children’s development in accordance with the National Quality Framework and duty of care requirements.

Workers at this level may have the opportunity to take on leadership roles with varying degrees or responsibility such as Room Leaders, Educational Leaders, Service Directors, and Regional Managers.

It is a requirement under the Education and Care Services National Regulations that 50% of the Educators working with children in a centrehold their Diploma of Early Childhood and Care.

Pre-Requisites
There are no formal pre-requisites to this qualification however it is preferred that you complete the Certificate III in Early Childhood Education and Care before commencing this qualification. You must also be employed in a relevant position or will need to arrange a suitable practical placement; working or volunteering a minimum 13 hours per week.

Qualification Content
To successfully gain the Diploma of Early Childhood Education and Care you will need to be assessed as competent in the 28 units listed below.

CHCCS400C Work within a relevant legal and ethical framework
CHCECE001 Develop cultural competence
CHCECE002 Ensure the health and safety of children
CHCECE003 Provide care for children
CHCECE004 Promote and provide healthy food and drinks
CHCECE005 Provide care for babies and toddlers
CHCECE007 Develop positive and respectful relationships with children
CHCECE009 Use an approved learning framework to guide practice
CHCECE016 Establish and maintain a safe and healthy environment for children
CHCECE017 Foster the holistic development and wellbeing of the child in early childhood
CHCECE018 Nurture creativity in children
CHCECE019 Facilitate compliance in an education and care services
CHCECE020 Establish and implement plans for developing cooperative behaviour
CHCECE021 Implement strategies for the inclusion of all children
CHCECE022 Promote children’s agency
CHCECE023 Analyse information to inform learning
CHCECE024 Design and implement the curriculum to foster children’s learning and development
CHCECE025 Embed sustainable practices in service operations
CHCECE026 Work in partnership with families to provide appropriate education and care for children
CHCPRT001 Identify and respond to children and young people at risk
HLTAID004 Provide an emergency first aid response in an education and care setting
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people
HLTWHS003 Maintain work health and safety
CHCPOL403C Undertake research activities
CHCINF407D Meet information needs of the community
CHCORG426A Reflect on and improve own professional practice
CHCORG506E Coordinate the work environment
CHCORG627B Provide mentoring support to colleagues

Competency can be defined as the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.

First Aid
A compulsory component of this qualification is that you must hold a current first aid certificate (HLTAID004 Provide an emergency first aid response in an education and care setting). It is your responsibility to organise and pay for this.

Duration
The typical enrolment period for this qualifications is 18-24 months. Variations to this duration may occur for classroom programs and for individual students depending upon their industry experience or credit transfer.

Location
Workplace delivery is available throughout Victoria. Workplace visits occur every 4-6 weeks; at this time the trainer will deliver relevant units of competency and observe you in your work environment.

Classroom delivery is available in metropolitan Melbourne and regional Victoria.

Experience our point of difference
- We conduct regular information sessions on the VEYLDF and NQS/NQF
- We provide structured pathways into higher qualifications and higher education
- All of our Trainers have extensive industry experience with the VEYLDF and the NQS/NQF
- Our graduates are well regarded by employers and recognised for being ‘work ready’.

Cost
www.ctcs.com.au Email: info@ctcs.com.au Tel: 1300 275 282
Customised Training is contracted as a provider of Victorian Government subsidised training under the Victorian Training Guarantee. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

Please contact one of our Course Advisors to discuss your individual circumstances.

**Student Support**

Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training.

Adjustments can be made to learning and support materials to suit your individual needs providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

**Skills Recognition**

Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training.

For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.ctcs.com.au.

**Required Resources**

You are required to purchase the textbooks listed below. You may purchase these textbooks from Customised Training.

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<thead>
<tr>
<th>Title: Frameworks for Learning and Development 2nd Edition</th>
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<tbody>
<tr>
<td>ISBN: 9781442514287</td>
</tr>
<tr>
<td>Author: Karen Kearns</td>
</tr>
<tr>
<td>Publisher: Pearson Australia</td>
</tr>
<tr>
<td>Date Published: 30/10/2013</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Title: The Business of Childcare 2nd Edition</th>
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<tbody>
<tr>
<td>ISBN: 9781442514294</td>
</tr>
<tr>
<td>Author: Karen Kearns</td>
</tr>
<tr>
<td>Publisher: Pearson Australia</td>
</tr>
<tr>
<td>Date Published: 2010</td>
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</tbody>
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**Work Load**

Price: $124.95 (Supplied as a two text book set)

You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

**Vocational Outcomes**

Vocational outcomes available to graduates of the Diploma of Early Childhood Education and Care may include children’s services authorised supervisor, childhood educator, children’s advisor, children’s services director/manager, early childhood educator, children’s services coordinator, director, group/team coordinator/leader or a child development worker.

**Learning Pathways**

Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions. Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time.

For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit [www.myfuture.gov.au](http://www.myfuture.gov.au), a helpful career website.

**How to Apply**

Once you have made the decision to apply for a qualification you must complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted. You will be notified by phone of the outcome. If you are successful you will also receive a confirmation of enrolment letter, statement of fees and information relating to the provision of training and assessment.

Below is a list of documents you must include with your application:

- Enrolment Form and Pre-Training Review
- Current resume
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

If you are applying for a Government subsidised place you must also include:

- Proof of citizenship/residency
  - Certified coloured copy of one of the following: current green Medicare card, Birth Certificate, current Australian Passport, current New Zealand Passport, Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
  - Certified coloured copy of one of the following: current Driver Licence, current Learner permit, a 'Keypass' card.

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