CHC52008 Diploma of Community Services (Case management)

Qualification Overview
This qualification is designed to give you a thorough understanding of current industry trends, support ongoing professional development and gain meaningful employment within the Community Service sector.

This qualification is designed to skill workers in the area of case management and case work intervention services, roles which have been identified to increase client outcomes and improve the services of early intervention.

On completion of this qualification you will be equipped to design and deliver programs that aim to enhance the well being of individuals and groups; as well as perform supervision duties within a community services setting.

Pre-Requisites
You must be employed in the industry in a position suitable to the qualification and have relevant experience.

Qualification Content
To successfully gain the Diploma of Community Services (Case Management) you will need to be assessed as competent in the 16 units listed below.

- CHCCM503C Develop, facilitate and monitor all aspects of case management
- CHCCM504D Promote high quality case management
- CHCCS416B Assess and provide services for clients with complex needs
- CHCICS406B Support client self management
- CHCLD415A Confirm client developmental status
- CHCLD515A Analyse client information for service planning and delivery
- CHCNET404B Facilitate links with other services
- CHCOM403A Use targeted communication skills to build relationships
- CHCCS400C Work within a relevant legal and ethical framework
- CHCOR428A Reflect on and improve own professional practice
- CHCCW503A Work intensively with clients
- HLTWHS300A Contribute to WHS processes
- HLTIR403C Work effectively with culturally diverse clients and co-workers
- CHCCS607E Coordinate in-service assessment and response to address client needs
- CHCMH411A Work with people with mental health issues
- CHCAOD402B Work effectively in the alcohol and other drugs sector.

Competency can be defined as the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.

Duration
The usual enrolment period for this qualification is 18 months. Classroom programs may vary in duration.

Location
Classroom delivery is available in metropolitan Melbourne and regional Victoria.

Workplace delivery is available in metropolitan Melbourne and regional Victoria on application.

Cost
Customised Training is contracted as a provider of Victorian Government subsidised training under the Victorian Training Guarantee. Qualification fee subsidies may be available to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

Please contact one of our Course Advisors to discuss your individual circumstances.

Student Support
Customised Training encourages people with disabilities to explore opportunities to develop their skills through Vocational Education and Training.

Adjustments can be made to learning and support materials to suit your individual needs; providing that these adjustments do not compromise the requirements of the relevant Training Package or the integrity, equity and fairness of assessment.

www.ctcs.com.au    Email: info@ctcs.com.au    Tel: 1300 275 282
Skills Recognition

Skills Recognition is the acknowledgement of skills and knowledge obtained through learning achieved outside the formal education and training system. You are encouraged to discuss the possibility of undertaking the Skills Recognition process prior to the commencement of your training.

For further information regarding Skills Recognition please request a Skills Recognition brochure or visit our website www.ctcs.com.au.

Work Load

You should expect to spend additional time studying this qualification. This time will typically consist of contacts with your trainer or classroom workshops (depending on your study mode), self-paced study, reading, researching and completing assessment tasks.

Vocational Outcomes

On completion of this qualification you may seek employment in the following areas: case coordinator, care manager, care coordinator, case management.

Learning Pathways

Customised Training encourages you to continue learning. Pathways exist between various qualification levels, enabling you to move easily and readily between qualifications offered by Customised Training and qualifications offered by other education institutions.

Pathways may also allow you to access Skills Recognition and obtain credit points toward your next qualification, reducing your study time.

For more information on pathways available to you please contact a Course Advisor to discuss your options; or you can visit www.myfuture.gov.au, a helpful career website.

How to Apply

Once you have made the decision to apply for a qualification you must complete and return the documents listed below to Customised Training. Upon receiving all paperwork and supporting evidence a formal assessment of your eligibility for government funding and suitability for the qualification is conducted. You will be notified by phone of the outcome. If you are successful you will also receive a confirmation of enrolment letter, statement of fees and information relating to the provision of training and assessment.

Below is a list of documents you must include with your application:

- Enrolment Form and Pre-Training Review
- Current resume
- Certificates and Statement of Results for any previously attained or partially completed qualifications.

If you are applying for a Government Subsidised place you must also include:

- Proof of citizenship/residency
  ➞ Certified coloured copy of one of the following: current green Medicare card, Birth Certificate, current Australian Passport, current New Zealand Passport, Naturalisation Certificate.
- Proof of Age (if you are under 20 years of age)
  ➞ Certified coloured copy of one of the following: current Driver Licence, current Learner permit, a Proof of Age card, a 'Keypass' card.

Customised Training Pty Ltd
ABN 88 112 522 077
TOID 21613
Level 1, The Business Block
11B Gell Street
Bacchus Marsh VIC 3340
Fax: 03 5367 1607

www.ctcs.com.au  Email: info@ctcs.com.au  Tel: 1300 275 282